

## Western Learning Federation. Quality of Life Committee Terms of Reference

### Aim

To consider and advise the Governing Body on strategies relating to all aspects of quality of life for pupils and staff, safeguarding concerns, health and safety and preparations for ALN reform.

### Role and Purpose

The Committee will also consider the following:

- To consider and advise the Governing Body on strategies relating to all aspects of quality of life for pupils, staff, safeguarding and ALN reform
- To consider and advise the Governing Body in relation to decisions required to quality of life for pupils, staff, safeguarding and ALN reform
- To oversee all incidents and behaviours
- To provide strategic guidance to enable senior leaders in relation to quality of life for pupils, staff, safeguarding and ALN reform
- To oversee all Tier 1 discussion – Universal
- To oversee Tier 2 discussion – Targeted
- To oversee Tier 3 discussion – Specific
- To oversee and monitor all Strengths and Challenges
- To oversee, monitor and make recommendations to the Professional Learning Offer across each school and the Federation
- To oversee Estyn safeguarding review update – Policy/ My Concern
- To oversee and provide strategic leadership on Multi-agency panels– Health/Social Services/Other panels
- To support the development and infrastructure of Safeguarding and Health and Safety
- To make recommendations to the Federation's Finance and Resources Committee in relation to provision and any spend associated with Safeguarding and Health and Safety.
- To ensure compliance with all Safeguarding Policies
- To ensure compliance with all Health and Safety Policies
- To oversee data analysis on incidents, first aid and accidents
- To provide quality assurance for all Service Level Agreement for each of the multi-agency partners in meeting our Safeguarding and Health and Safety statutory requirements
- To monitor all areas of risk and mitigation within safeguarding and health and safety which may impact on the school and Federation
- To oversee staff wellbeing (Leaders, Teachers, Teaching Assistants, Estates and Administration)
- To oversee provision for pupils
- To oversee pupil funding

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### Governance

The Quality of Life Committee will provide updates to the Western Learning Federation Governing Body.

### Membership

Membership Appendix proposal attached.

### Chair

The meetings are to be chaired by Doug Corp, with a Vice Chair with a nominated Governor as Vice Chair in the Chair's absence

### Frequency of Meetings

The meetings will be held twice each half term, with email communication between meetings for any urgent responses required from members.

Meetings will be held in each school, with alternative venues available should it be required.

### Communication

The Executive Headteacher and then the Deputy Executive Headteacher will be the first point of contact for all matters relating to quality of life before wider circulation to members of the panel, five days later.

### Duration

It is anticipated that the panel will continue to meet throughout the academic year

### Appendix one- Membership

Name	Role / Team
Wayne Murphy	Executive Headteacher, Western Learning Federation
Rachel Faulkner	Deputy Executive Headteacher, Western Learning Federation
Doug Corp <b>Chair</b>	Vice Chair of Governors Governor, Western Learning Federation
Zoe Jones	Governor, Western Learning Federation
Scott Rasaitis	Governor, Western Learning Federation
Raven Hope	Governor, Western Learning Federation
Lawrence Fisher	Governor, Western Learning Federation

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Beth Jones	Clerk to Governors
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- Ratified by Governors:
- Date Reviewed:
- Date for Review:
- Date Published:

### Monitoring of the Policy

Signed: 

Chair of Governors

Date: 18/10/24

Signed:

Executive Headteacher: 

Date: 24/10/24